

**MUNICIPAL CIVIL SERVICE COMMISSION, BINGHAMTON, NEW YORK**  
**EXAMINATION FOR**  
**No. 69-263 FIREFIGHTER**  
**BUREAU OF FIRE**

An **OPEN COMPETITIVE** examination for the position of **FIREFIGHTER, BUREAU OF FIRE** will be held on Saturday morning, **March 18, 2017** at East Middle School Cafeteria, 167 East Frederick Street, Binghamton, New York at **9:00 A.M.**

**VACANCIES:** The eligible list established as a result of this examination will be used to fill vacancies as they occur.

**MINIMUM SALARY:** \$39,044.00 per year.

**Posted: 12/28/2016**

A fee of **\$25.00** is required for each separately numbered examination for which you apply. The required fee must accompany your applications. Applicants should make their fee **checks or money orders** payable to the **City of Binghamton** and write the examination number(s) on your check or money order. As **no refund** will be made, you are urged to compare your qualifications carefully with the requirements for admission and file only for those examinations for which you are clearly qualified.

**APPLICATION FEE WAIVER:** A waiver of application fee will be allowed if you are unemployed and primarily responsible for the support of a household. In addition, a waiver of application fee will be allowed if you are determined eligible for Medicaid, or receiving Supplemental Security income payments, or Public Assistance (Temporary Assistance for Needy Families/Family Assistance or Safety Net Assistance) or are certified job Training partnership Act/Workforce Investment Act eligible through a State or local social service agency. **All claims for application fee waiver are subject to verification. If you can verify eligibility for application fee waiver, complete a "Request for Application Fee Waiver and Certification" form and submit it with your application by the close of business on the Application Deadline as listed on the Examination Announcement. Such claims are subject to later verification and if not supported by appropriate documentation, are grounds for barring appointment.**

Application blanks and fee waivers may be obtained at the office of the Municipal Civil Service Commission, 5<sup>th</sup> floor, City Hall, Government Plaza, Binghamton, New York, or from the **City Web-Site at [www.cityofbinghamton-ny.gov](http://www.cityofbinghamton-ny.gov)** and must be filed at said office on or before **Wednesday, January 25, 2017 at 4:45 PM.** Applications filed prior to the announcement of this examination are not a guarantee that you are registered to take this examination. An application for examination must be filed during the filing period listed on this announcement.

**It is the responsibility of the candidate to notify the City of Binghamton, Civil Service Department of any change in name or address. No attempt will be made to locate candidates who have moved.**

**CROSS FILER STATEMENT:** If you have applied for both a City of Binghamton examination and an examination for another jurisdiction, both of which are scheduled for the same date, you must submit a City of Binghamton Cross-filing Form indicating the site at which you intend to take your examination. The cross-filing form is available in our Department or online at [www.binghamton-ny.gov](http://www.binghamton-ny.gov) and must be submitted at least two weeks prior to the examination.

**Failure to submit the Cross filing form in a timely manner may result in our not being able to accommodate your request to sit at your choice of exam sites.**

When taking both State and City of Binghamton examinations, you will be required to take all your examinations at a State examination center. You will be advised by the state when and where to report for your examinations.

**RESIDENCY REQUIREMENTS:**

**CANDIDATES MUST HAVE BEEN LEGAL RESIDENTS OF BROOME COUNTY FOR AT LEAST ONE MONTH IMMEDIATELY PRECEDING THE EXAMINATION DATE.**

**HOWEVER, SUCCESSFUL CANDIDATES MUST BE RESIDENTS OF THE CITY OF BINGHAMTON AT THE TIME OF APPOINTMENT, PURSUANT TO THE CHARTER OF THE CITY OF BINGHAMTON.**

**CANDIDATES MUST MEET THE FOLLOWING REQUIREMENTS ON OR BEFORE THE DATE OF THE WRITTEN EXAMINATION.**

**MINIMUM QUALIFICATIONS:**

**Graduation from high school or possession of a high school equivalency diploma.**

**TRAINING REQUIREMENTS:** Must be a New York State Certified Emergency Medical Technician or must become one within one year of appointment. **Additionally, must become a New York State certified EMT-Paramedic within five years of hire. Employees are required to maintain paramedic certification for the duration of their employment.** Must also perform all Emergency Medical Services as required by the Bureau of Fire.

**SPECIAL REQUIREMENTS FOR ACCEPTANCE OF APPLICATIONS:**

- (a) Not less than 18 years of age;
- (b) Candidates must be well proportioned and their weight and height must be within the range of accepted standards as determined by Medical Examiner;
- (c) Eligibility for N.Y.S. Operator's License.

**DRIVER'S LICENSE:** To be eligible for appointment, candidates must possess an appropriate New York State Driver's License.

**NOTE: CONVICTION OF A FELONY WILL BAR AND CONVICTION OF A MISDEMEANOR OR OTHER OFFENSE MAY BAR CANDIDATES FROM EXAMINATION AND APPOINTMENT.**

**DUTIES:** This is a position concerned with fire fighting and fire prevention work. The work is of a hazardous nature involving fire fighting, lifesaving and salvage activities. The work is performed under the supervision of a Fire Lieutenant or higher ranking officer who provides guidance and direction in fighting fires as well as in maintaining fire station facilities and fire fighting apparatus and equipment. Does related work as required.

**Use of calculators is ALLOWED**

**Subjects of examination:** A written test designed to evaluate knowledge, skills and /or abilities in the following areas:

**1. Advising and interacting with others**

These questions test for the ability to interact with other people, to gather and present information, and to provide assistance and advice in a courteous and professional manner.

**2. Using logical reasoning to draw valid conclusions**

These questions test for the ability to examine true statements and logically evaluate conclusions based on the information in the statements.

**3. Mechanical reasoning**

These questions will be accompanied by drawings or descriptions of various mechanical devices, such as gears, pulleys, levers, hand tools, and gauges. You will be required to demonstrate an understanding of how the devices work and the underlying mechanical principles involved. These devices are not limited to use in the fire service.

**4. Understanding and interpreting written material pertaining to fire**

The questions in this subtest test how well the candidate comprehends written material. The candidate is provided with brief reading selections, followed by a set of alternative statements relating to each selection. The candidate is to indicate the most appropriate statement relating to the selection on the basis of whether it:

**a.** accurately paraphrases portions of the selection; or **b.** adequately summarizes the selection; or **c.** presents an inference that can reasonably be drawn from the selection.

The reading selections are drawn from a variety of sources related to the firefighting field. Knowledge of the subject matter of the reading selection is generally not related to successfully answering the questions.

A Guide for the Written Test for Firefighter is available at the New York State website: [www.cs.ny.gov/testing/localtestguides.cfm](http://www.cs.ny.gov/testing/localtestguides.cfm). Candidates not having access to a computer or the internet may request copy of the test guide from the municipal civil service office conducting this examination using the contact information found elsewhere on this announcement.

**PHYSICAL AGILITY TEST:** To be given to reachable candidates after the establishment of the Eligible List.

**Note: Failure to appear for a scheduled physical fitness screening test will be considered equivalent to failure.**

**CANDIDATES WHO PASS THE WRITTEN TEST AND ARE GIVEN A CONDITIONAL OFFER OF EMPLOYMENT WILL BE REQUIRED TO PASS QUALIFYING MEDICAL AND PSYCHOLOGICAL TESTS. FAILURE ON A QUALIFYING TEST WILL BAR CANDIDATES FROM THE ELIGIBLE LIST.**

**QUALIFYING MEDICAL TEST:** To be given by a qualified medical person designated by this Commission only after a Conditional Offer of Employment is made. Detailed medical requirements will be supplied upon request. Candidates will be rejected for vision less than 20/40 in either eye without glasses. Total corrected vision must be 20/20 for both eyes together. Candidates will also be rejected if they fail a color blindness test or hearing test. A satisfactory EKG will also be required. Candidates must be of a physical condition as necessary to perform the essential functions of the position.

**QUALIFYING PSYCHOLOGICAL EXAMINATION:** The Binghamton Fire Department will administer a psychological screening test and submit it to a qualified psychologist.

**Note: Candidates must pass all of the qualifying tests to be certified for appointment from the eligible list.**

**NO-RETEST POLICY:** Candidates who must pass qualifying Physical, Medical and Psychological examinations will only be examined once. Failure on any part of a qualifying examination will render the candidate ineligible for certification and appointment from the eligible list. Candidates will be required to retake the written examination prior to taking another qualifying examination. There will be no retesting for Drug Screenings, Physical Agilities, Medical or Psychological Examinations required for any Civil Service Examinations and or appointments.

**VETERAN CREDITS:** Veterans or disabled veterans who are eligible for additional credit must submit an application for veteran's credit with their application for examination or at any time between the dates of their application for examination and the date of the establishment of the resulting eligible *list*. Applications for veteran's credit are available from this office. Veteran's credits can only be added to a passing score on the examination. Effective January 1, 1998, the State Constitution was amended to permit a candidate currently in the armed forces to apply for and be conditionally granted veteran's credit in examinations. Any candidate who applies for such credit must provide proof of military status to receive the conditional credit. **No credit may be granted after the establishment of the list.** It is the responsibility of the candidate to provide appropriate documentary proof indicating that the service was in time of war, as defined in Section 85 of Civil Service Law, and that the candidate received an honorable discharge or was released under honorable conditions in order to be certified at a score including veteran's credits.

**MILITARY PERSONNEL: Military Law:** Section 243-b(1): Any member of the armed forces who properly filed an application for a competitive examination within the announced filing period, but was unable to participate in the examination due to active military service, must be provided with a special make-up examination. This applies to veterans covered by Section 242 or 243 of the Military Law, as well as any other applicant who, due to active military service, was prevented from participating in a competitive examination for which he/she timely filed an application.

Section 243-b(2): All members of the armed forces who miss the application deadline for a civil service examination due to active military service are provided with the ability to participate in either the scheduled examination holding or a make-up examination, subject to the policy of the civil service agency administering the examination. Contact the Binghamton Civil Service Office for more information.

**Children of Firefighters and Police Officers killed in the line of duty:** "In conformance with section 85-A of the Civil Service Law, children of firefighters and police officers killed in the line of duty shall be entitled to receive an additional ten points in a competitive examination for original appointment in the same municipality in which his or her parent has

served. If you are qualified to participate in this examination and are a child of a firefighter or police officer killed in the line of duty in this municipality, please inform the Department of Personnel of this matter when you submit your application for examination. A candidate claiming such credit has a minimum of two months from the application deadline to provide the necessary documentation to verify additional credit eligibility. However, no credit may be added after the eligible list has been established.”

**RELIGIOUS ACCOMMODATION—INDIVIDUALS WITH DISABILITIES:** If special arrangements for testing are required, indicate this on your application. Most written tests are held on Saturdays. If you cannot take the test on the announced test date due to a conflict with a religious observance or practice, indicate this on your application. We will make arrangements for you to take the test on a different date.

**EMERGENCY WEATHER CONDITIONS:** Examination will be held unless the Local Public Safety Agency verifies that the closing of specific roads, highways or independent transportation services will prevent candidates from reaching the test center.

If candidates have not received a notice to appear for the written test four days before the date of the test, they should call the Municipal Civil Service Commission at (607) 772-7008.

Important: A copy of the general instructions may be obtained upon request to the Municipal Civil Service Commission, 5<sup>th</sup> floor, City Hall.

This examination is announced and will be rated in accordance with Section 23-2 of the Civil Service Law. The provisions of the N.Y.S. Civil Service Laws, Rules and Regulations dealing with the rating of the examinations will apply to this written test.

**The City of Binghamton is an equal employment opportunity employer with a commitment to work force diversification. All new hires are required to pass a pre-employment drug test as a condition of employment and City residency is required.**

**Patricia Keppler  
Personnel Director**

**Posted: 12/28/2016**

**Last Date To File: 1/25/2017**